PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REGULAR MEETING MINUTES

August 25, 2022

Pickaway County Board of Developmental Disabilities

200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:03 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Beth Kim:	Present	Jeannett Rhoads:	Present
Cara Layne:	Present	Matthew Tootle:	Present
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Angela Henry, Olivia Payne, Hope Coons, Travis Dresbach, Bryston McKnight, Aimee Roberts, Amanda Knotts, Amanda Hall, Marie Wilbanks, and Mike Pelcic.

POINT OF IMPACT: Angela Henry was recognized for her outstanding service as an employee and a direct support professional (See August 2022 Provider Spotlight).

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular July 28, 2022 Meeting.

Board Action #22-43 Approve Minutes of the Regular July 28, 2022 Meeting

Motion by:	**Matthew Tootle**	**Second by:**	**Jennifer Rainey-Agresti**
Discussion:		**Vote:**	**Passed Unanimously**

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #22-44 Approval to File Financial Report.

Motion by:	**Matthew Tootle**	**Second by:**	**Beth Kim**
Discussion:		**Vote:**	**Passed Unanimously**

Approval Budget Action Requests:

Board Action #22-45 Approve fund transfer of $2,500,000 from 241.4025.5701 to community residential fund 242.0000.4901.

Motion by:	**Beth Kim**	**Second by:**	**LaDonna Edwards**
Discussion:		**Vote:**	**Passed Unanimously**

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Board Action #22-46 Approval to File Voucher List for Vouchers since last Board Meeting

Motion by:	**Jeannett Rhoads**	**Second by:**	**Matthew Tootle**
Discussion:		**Vote:**	**Passed Unanimously**

COMMITTEE REPORTS

Ethics Committee: None

UNFINISHED BUSINESS: None

NEW BUSINESS

Development and Implementation of Behavioral Support Strategies Policy, Chapter 8: The First Reading of the revisions to the Development and Implementation of Behavioral Support Strategies Policy.

No Board Action Required.

Direct Support Professional Workforce Crisis Response: I am proposing changes to pay for training, help with background checks, and offer grants and stipends to cover extraordinary expenses. This plan was last approved during the Regular April Board meeting in 2022.

Board Action #22-47 Approve the Direct Support Professional Workforce Crisis Response plan.

Motion by:	**Matthew Tootle**	**Second by:**	**Jeannett Rhoads**
Discussion:		**Vote:**	**Passed Unanimously**

Compliance and Eligibility Specialist: Create a new position of Compliance and Eligibility Specialist (see position description) to the Table of Organization, and eliminate an SSA position. The new position will be posted internally until filled by an SSA. Once filled, the vacant SSA position will be abolished from the Table of Organization.

Board Action #22-48 Authorize the Superintendent to convert a Service and Support Administrator to a new Compliance and Eligibility Specialist position.

Motion by:	**Jennifer Rainey-Agresti**	**Second by:**	**LaDonna Edwards**
Discussion:		**Vote:**	**Passed Unanimously**

SUPERINTENDENT'S REPORT

- The Department Reports to the Board (attached)
  - Travis Dresbach reported that advocates would meet with officials from the Parks and Recreation Department to review the accessibility of Ted Lewis Park.
  - September 20th Lunch and Learn will include a presentation from the STABLE Account, Tech Ambassadors, and Trevor Lane.
  - Amanda Knotts reported that the school year had started very well.
  - Aimee Roberts reported that a part-time Service Coordinator starts on August 29th, and an E.I. Assistant starts on September 6th.
  - Marie Wilbanks reported that DODD would conduct an accreditation review on November 7th and 8th. The reviewers will want to talk with some Board members. Board members will be invited to the exit conference.

- Documents Included in the Board Packet and reviewed:
  - Community Monthly Report – July 2022
  - Enrollment Status Report August 2022
  - Board SWOT Analysis
  - Executive Team SWOT Analysis

- Austin and Lane B. sent a card expressing thanks for the Board's support at the County Fair.
- The Business Awards Banquet is Thursday, October 6, 6:00 PM at OCU, Maxwell Center.

OTHER BUSINESS

ADJOURNMENT

The meeting adjourned at 7:05 PM.

Minutes approved by Board Action #22-49 on September 29, 2022.

Board President or Presiding Officer	9/29/22 Date
Board Secretary	9/29/22 Date
Superintendent	9/29/22 Date