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PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

**REGULAR MEETING AGENDA**

January 18, 2024

Pickaway County Board of Developmental Disabilities

200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:33 PM with a roll call.

| | | | |
|---|---|---|---|
| LaDonna Edwards: | Present | Jeff Rawlins: | Present |
| Beth Kim: | Excused | Jeannett Rhoads: | Present |
| Cara Layne: | Present | Matthew Tootle: | Absent |
| Jennifer Rainey-Agresti: | Present | | |

INTRODUCE GUESTS: Kathleen Carlson, Travis Dresbach, Bryston McKnight, Aimee Roberts, Amanda Knotts, Amanda Fay, Marie Wilbanks

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular December 14, 2023 Meeting.

**Board Action #24-01 Approve Minutes of the Regular December 14, 2023 Meeting**

| | | | |
|---|---|---|---|
| **Motion by:** | **Jeannett Rhoads** | **Second by:** | **Cara Layne** |
| **Discussion:** | | **Vote:** | **Passed Unanimously** |

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

**Board Action #24-02 Approval to File Financial Report.**

| | | | |
|---|---|---|---|
| **Motion by:** | **Cara Layne** | **Second by:** | **LaDonna Edwards** |
| **Discussion:** | | **Vote:** | **Passed Unanimously** |

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

**Board Action #24-03 Approval to File Voucher List for Vouchers since the last Board Meeting**

| | | | |
|---|---|---|---|
| **Motion by:** | **Jennifer Rainey-Agresti** | **Second by:** | **Cara Layne** |
| **Discussion:** | | **Vote:** | **Passed Unanimously** |

COMMITTEE REPORTS

Ethics Committee: No Report

UNFINISHED BUSINESS

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NEW BUSINESS

Board Policy 2.18 Employment First Policy: First reading of 2.18 Employment First Policy.
**No Action.**

Board Policy 5.2.12 Drug-Free Workplace Policy: First reading of 5.2.12 Drug-Free Workplace Policy.
**No Action.**

Approve the Ohio Public Employees Annual Conversion Plan: I am requesting the Board adopt a plan for the conversion of sick leave and vacation leave to cash for leave that is accrued but not used during the calendar year and is considered earnable salary (see OPERS Annual Conversion Plan). These earnings are earnable salaries on which employee and employer contributions shall be remitted to OPERS. This plan would be another benefit and support employee retention.
**Board Action #24-04 Approve the Ohio Public Employees Annual Conversion Plan.**

| **Motion by:** | **Jeannett Rhoads** | **Second by:** | **Cara Layne** |
|---|---|---|---|
| **Discussion:** | | **Vote:** | **Passed Unanimously** |

Approve membership in the Ohio Provider Resources Association: I recommend PCBDD renew its membership with the Ohio Provider Resources Association at the Public Entity Level 2. The purpose of membership is to gain knowledge of the challenges and enhance our partnership with providers. This is a valuable resource for PCBDD's provider liaison. Level 2 membership dues are $3,000 annually.
**Board Action #24-05 Approve membership in the Ohio Provider Resource Association, Public Entity Level 2.**

| **Motion by:** | **Cara Layne** | **Second by:** | **Jeannett Rhoads** |
|---|---|---|---|
| **Discussion:** | | **Vote:** | **Passed Unanimously** |

Approve updated DSP Workforce Assistance Plan: In December of 2020, the Board approved a $25,000 donation to the Brooks-Yates Center Housing Opportunities Board "to support employees of provider agencies and independent providers for extraordinary expenses not covered by the Medicaid rate" and "to work with agency providers to address Direct Support Professional recruitment and retention during the pandemic crisis" (Board Action #20-56). With the formal closing of the pandemic period and increases to DSP wages effective 1/1/2024 and 7/1/2024, I am requesting the Board approve the revised parameters for eligible points of support as outlined in the updated DSP Workforce Assistance Plan.
**Board Action #24-06 Approve the updated DSP Workforce Assistance Plan.**

| **Motion by:** | **Cara Layne** | **Second by:** | **Jennifer Rainey-Agresti** |
|---|---|---|---|
| **Discussion:** | **Modified with grammatical edits** | **Vote:** | **Passed Unanimously** |

SUPERINTENDENT'S REPORT

The Department Reports to the Board (attached)
Early Intervention Feedback
Verbal update on school-age services by Amanda Knotts
Enrollment Status Report January 2024
SOCOG Contract 2024

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OTHER BUSINESS

ADJOURNMENT

The meeting adjourned at 7:07 PM.

Minutes approved by Board Action #24-08 on February 22, 2024

DocuSigned by:
Jeff Rawlins
B088129013B541A...
Board President or Presiding Officer — 2/26/2024 Date

DocuSigned by:
Jeannett Rhoads
AB4932A2080C419...
Board Secretary — 2/23/2024 Date

DocuSigned by:
Marie Wilbanks
6D603CAFC0A94E1...
Superintendent — 2/23/2024 Date