

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REGULAR MEETING MINUTES

June 23, 2022

Pickaway County Board of Developmental Disabilities
200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:02 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Beth Kim:	Present	Jeannett Rhoads:	Absent - Excused
Cara Layne:	Present	Matthew Tootle:	Present
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Heather Jordan, Garret Odell, Marvin Jones, Cana Horner, Travis Dresbach, Amber Wickstrom, Bryston McKnight, Amanda Hall, Marie Wilbanks, and Mike Pelcic

POINT OF IMPACT: Heather Jordan was recognized for outstanding service (see Provider Spotlight June 2022).

COMMENTS FROM THE FLOOR: Marvin Jones, CEO of Goodwill of South Central Ohio, asked the Board to reconsider policy by permitting local funding for Goodwill's summer camp for people with disabilities. Additionally, Mr. Jones shared information on a new store and day habilitation facility to be built in Pickaway County.

Mike Pelcic thanked Mr. Jones, Ms. Horner, and the employees of Goodwill for the work they have done providing day services, homemaker personnel care, and community employment. He commented on the policy to fund only integrated camps and programs. Mr. Jones was encouraged to open up Goodwill's summer camp for all children. Also, PCBDD could collaborate with Goodwill to provide support to children attending other integrated camps.

Jeff Rawlins recognized Mr. Jones for his contribution to the people we serve and the work he has done to improve Goodwill. Jeff commented that as a parent, he understands that you get tired of trying to get people to do right for your kid, so you may want to send your child to a segregated camp to make it easy. However, he sees his role as a parent as preparing his daughter for her adult life. He supports a camp for all children as a win-win.

APPROVAL OF MINUTES

Approval of Minutes: Regular June 23, 2022 Meeting.

Board Action #22-29 Approve Minutes of the Regular June 23, 2022 Meeting

Motion by:	Matthew Tootle	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #22-30 Approval to File Financial Report.

Motion by:	Cara Layne	Second by:	LaDonna Edwards
Discussion:		Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Board Action #22-31 Approval to File Voucher List for Vouchers since last Board Meeting

Motion by:	Matthew Toofle	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

COMMITTEE REPORTS

Ethics Committee: None

UNFINISHED BUSINESS

Technology First Policy, Chapter 2.24: The first reading of the Technology First Policy occurred on May 26, 2022, with no additional amendments.

Board Action #22-32 Approve Technology First Policy, Chapter 2.24.

Motion by:	Jennifer Rainey-Agresti	Second by:	Beth Kim
Discussion:		Vote:	Passed Unanimously

The Impact Group: The Impact Group has conducted many strategic plans for county boards of DD and provider agencies, with favorable references. I recommend the Board approve the Strategic Plan proposal, with the full plan cost of \$24,500 and the optional Year 1 Strategic Plan Check-in for \$6,000 (see attached proposal).

Board Action #22-33 Authorize the Superintendent to contract with The Impact Group for strategic planning.

Motion by:	Jennifer Rainey-Agresti	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

NEW BUSINESS

Expense Reimbursement Policy, Chapter 5.5.9: I recommend revisions to the Expense Reimbursement Policy, adopting the Internal Revenue Service's standard mileage rate for reimbursement when traveling in privately owned vehicles. Additionally, delete the requirement for employees of the same sex to share a hotel room when attending conferences out of the County and change the time requirement for submitting expense reimbursement forms.

Board Action #22-34 Approve the proposed revision to the Expense Reimbursement Policy, Chapter 5.5.9, effective July 1, 2022.

Motion by:	Cara Layne	Second by:	Jennifer Rainey-Agresti
Discussion:	Amend the proposed revisions to include: 1) meal reimbursement up to \$14.00 for breakfast, \$20.00 for lunch, and \$36.00 for dinner. 2) Change the request for reimbursement to read "...should be submitted to the Appointing Authority, within the year the costs incurred, but no later than January 31 for the prior year's expenses."	Vote:	Passed Unanimously

Early Intervention Assistant: The Early Intervention Assistant is on short-term disability and is not expected to return. I recommend adding a permanent EI Assistant position to the organization rather than posting a temporary position. If the current EI Assistant does not return, that position will be abolished.

Board Action #22-35 Approve the position of Early Intervention Assistant to the Table of Organization and authorize the superintendent to fill the position.

Motion by:	Cara Layne	Second by:	LaDonna Edwards
Discussion:		Vote:	Passed Unanimously

SUPERINTENDENT'S REPORT

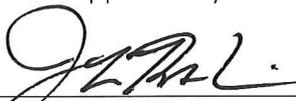
- The Superintendent's Report to the Board (attached).
 - o Travis Dresbach reported that the Co-Coordinator for the SOCOG Advocacy group would be leaving to take a job at Ross CBDD.
 - o Mike Pelcic shared the appreciation expressed from SSAs for the Boards action to change the vacation policy.
- Documents Included in the Board Packet and reviewed:
 - o Community Monthly Report – May 2022
 - o Enrollment Status Report June 2022
 - o PCBDD Preliminary Budget 2023
- Documents distributed at the Board meeting and reviewed:
 - o Board In-service Agenda 2022 with the correct date of July 28, 2022
 - o Tech Ambassador flyer

OTHER BUSINESS

ADJOURNMENT

The meeting adjourned at 7:03 PM.

Minutes approved by Board Action #22-36 on July 28, 2022.



 Board President or Presiding Officer

7/28/2022

 Date



 Board Secretary

7/28/22

 Date



 Superintendent

7/28/22

 Date