

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
**REGULAR MEETING MINUTES**  
 March 25, 2021

**Public access is available online at:**

<https://us02web.zoom.us/j/82822902725?pwd=UGVTK21vTEEyaE9kSIQzOVJSUG9OQT09>

Meeting ID: 828 2290 2725, Passcode: 386644, Dial-in numbers: 646-558-8656 or 312-626-6799.

CALL TO ORDER: Jeff Rawlins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:00 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Cara Layne:	Present	Jeannett Rhoads:	Present
Bill McGowan:	Absent - Excused	Matthew Tootle:	Present
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Sue Davidson, Ken Tennant, Michelle Gifford, Heather Foll, Bobbie Stone, Allen Roberts, Travis Dresbach, Aimee Roberts, Amanda Knotts, Amanda Hall, Marie Wilbanks, and Mike Pelcic.

**POINT of IMPACT:**

Heather Foll, Community Connections Coordinator, introduced Sue Davidson and Ken Tennant. Sue and Ken were recognized for going above and beyond by volunteering their time to operate the Community Cupboards. Sue and Ken shared information on their efforts to expand the cupboards, now totaling twenty, and the donations to sustain the project.

Heather gave the following updates:

- The accessibility project has identified five local businesses to receive a ramp. Jenny Rhoads added that the next step is the fabrication of the ramps with a goal of May 1<sup>st</sup> for installation.
- Started taking out ads in the Dimple Times, the Cultivator, and using social media to recognize providers. Each month a different provider is recognized and invited to a Board meeting.
- Improving customer experience by working with each SSAs to identify 4 to 5 family contacts. She will reach out to explain the community connection services, offer and solicit suggestions.
- Working on a 3-part video series to showcase the history of Brooks-Yates School.

Marie Wilbanks introduced Michelle Gifford:

Michelle gave a speech titled "You Are Where You Belong." She shared that she always wanted to work in the community and not in a workshop as a client. In 2020 Michelle enjoyed working at the YMCA with children but was unable to play with the kids. Since COVID-19, she became closer to her husband Bobbie as they would enjoy sitting on the back porch. They enjoy the little things, especially their puppy. Michelle is looking forward to the end of COVID, working with clients, and not being a client.

COMMENTS FROM THE FLOOR: None

Jeff expressed thanks for seeing a large group of people attending the meeting. He thanked Michelle for her presentation and for knocking it out of the park. He asked Heather to continue to share with the Board, the tangible contributions to the community.

APPROVAL OF MINUTES

Approval of Minutes: Regular February 25, 2021 Meeting.

**Board Action #21-13 Approve Minutes of the Regular February 25, 2021 Meeting**

<b>Motion by:</b>	<b>Cara Layne</b>	<b>Second by:</b>	<b>LaDonna Edwards</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

**Board Action #21-14 Approval to File Financial Report.**

<b>Motion by:</b>	<b>Jennifer Rainey-Agresti</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

**Board Action #21-15 Approval to File Voucher List for Vouchers since last Board Meeting**

<b>Motion by:</b>	<b>Cara Layne</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

COMMITTEE REPORTS

Ethics Committee: None

UNFINISHED BUSINESS: None

NEW BUSINESS

- Amanda Knotts presented Brooks-Yates School's moving from classrooms to serving students in an inclusive environment. Intervention Specialists and Paraprofessionals shift to be independent coaches and collaborate in the planning and education of students. Amanda shared a PowerPoint presentation titled PCBDD School Age Services (filed as a permanent record).

Abolish the positions of Children's Services Nurse and Children's Services Administrative Assistant: With the closing of Brooks-Yates School, these two positions are not essential for operations.

**Board Action #21-16 Abolish the positions of Children's Services Nurse and Children's Services Administrative Assistant effective July 31, 2021.**

<b>Motion by:</b>	<b>Cara Layne</b>	<b>Second by:</b>	<b>Jennifer Rainey-Agresti</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

Additional Paraprofessional position: I recommend adding a paraprofessional position to the Table of Organization. The Paraprofessional will support school-age children who may be eligible for board services but remain in the local school setting.

**Board Action #21-17 Approve an additional position of Paraprofessional to the Table of Organization effective August 1, 2021, and authorize the superintendent to fill the position.**

<b>Motion by:</b>	<b>Matthew Tootle</b>	<b>Second by:</b>	<b>Jeanett Rhoads</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

The Emergency Family and Medical Leave Expansion Policy and the Emergency Paid Sick Leave Policy: These policies and the Federal Act expired on December 31, 2020. The Board approved extending these policies until March 31, 2021. Due to the lack of vaccines for the Board employees and the general population, I am requesting another extension of these policies until May 31, 2021.

**Board Action #21-18 Approve to extend the Emergency Family and Medical Leave Expansion Policy and the Emergency Paid Sick Leave Policy, which shall remain in effect until May 31, 2021. Furthermore, approve a maximum of two days of the Emergency Paid Sick Leave to cover side effects from the COVID-19 vaccine.**

<b>Motion by:</b>	<b>Jennifer Rainey-Agresti</b>	<b>Second by:</b>	<b>Cara Layne</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

SUPERINTENDENT'S REPORT

- Review - 2020 Annual Unusual Incident Analysis (included in the Board Packet).
- The Superintendent's Report to the Board (included in the Board Packet).
- Other documents included in the Board Packet:
  - o Community Monthly Report – February 2021
  - o Enrollment Status Report March 2021
  - o OACB Weekly COVID-19 Case Report
  - o Circleville Herald 3-13-21
- DODD announced that an additional relief payment to waiver providers had been approved by the Center for Medicaid Services (CMS).

Jeff Rawlins questioned if the person that had eight MULs in the Annual Unusual Incident Analysis had the resources needed. Marie Wilbanks mentioned that the incidents were not for lack of resources, but the person does not act in their best interest. An additional question was asked regarding why very few misappropriation allegations are substantiated. Misappropriation is hard to prove, at least in the way it was reported.

OTHER BUSINESS

1. Discuss options for network server: Upgrade, replace or utilize a virtual data server (GOConcepts-Pickawaydd-Server Discussion included in the Board Packet). The Board mentioned dissatisfaction that GO Concepts did not discover the lack of server resources when assessing our IT infrastructure. Furthermore, upgrading the existing server is not prudent, and a virtual data center is costly. The Board administration will solicit multiple quotes for better pricing on a new server.
2. Discuss Board Member Training offering the following topics:
  - a. Finance and budgeting
  - b. Multi-System Youth
  - c. Annual MUI Training
  - d. Early Intervention Services
  - e. Employment First Initiative
  - f. Statewide Updates
    - i. Ohio ISP
    - ii. Blueprint for Adult Day and Employment Services
    - iii. Waiver Simplification
    - iv. Provider Transformation

The Board agreed to tentatively attend training in-person before the July Board meeting.

Jeff Rawlins ended the meeting with somber facts that once a week, a person with disabilities is murdered by a family member or a caregiver. The number is believed to be underreported, and the news media will mention this as a mercy killing. Finally, the Board watched a YouTube video of Zach Anner, a comedian, titled "Top 10 Things I Wish People Knew About Cerebral Palsy." <https://www.youtube.com/watch?v=w-Sh8ZuGbMI>

ADJOURNMENT

The meeting adjourned at 7:57 PM.

Minutes approved by Board Action #21-19 on April 22, 2021.

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Board President or Presiding Officer                      Date

\_\_\_\_\_  
Board Secretary    Date

\_\_\_\_\_  
Superintendent    Date