

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR MEETING AGENDA
 March 27, 2025
 Pickaway County Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: Cara Layne, President, called to order the Regular March meeting of the Pickaway County Board of Developmental Disabilities at 6:09 PM with a role call.

LaDonna Edwards:	Present	Jennifer Rainey-Agresti	Present
Michelle Gifford	Present	Jeannett Rhoads:	Present
Beth Kim	Present	Matthew Tootle:	Present
Cara Layne	Present		

INTRODUCE GUESTS: Dominique Washington, Joliah Bennett, Brianna Myers, Zach Speakman, Dominique Pierce, Olivia Klimczak, Mike Rodgers, Tonya Neff, Travis Dresbach, Amanda Knotts, Aimee Roberts

POINT OF IMPACT: Dominique Washington, Joliah Bennett, and Brianna Myers were recognized for their exceptional work with Helping Hands Behavioral Health. Dominique Pierce was recognized as part of Heritage Community Care and their support services within Pickaway County.

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular Meeting February 27, 2025.

Board Action #25-17 Approve Minutes of the Regular Meeting February 27, 2025

Motion by:	Jennifer Rainey-Agresti	Second by:	LaDonna Edwards
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #25-18 Approval to File Financial Report.

Motion by:	Michelle Gifford	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Board Action #25-19 Approval to File Voucher List for Vouchers since the last Board Meeting

Motion by:	Michelle Gifford	Second by:	Beth Kim
Discussion:		Vote:	Passed Unanimously

COMMITTEE REPORTS

Ethics Committee: Approved a contract for Danny Wayne Johnson (via virtual review)
 Program and Personnel Committee: expected to meet prior to the April Board meeting

UNFINISHED BUSINESS

Board Policy Chapter Seven: Home and Community-Based Services: The first reading of Board Policy Chapter Seven: Home and Community-Based Services took place at the February Board meeting. There were no corrections or changes submitted.

Board Action #25-20 Approve Chapter Seven: Home and Community-Based Services Policy.

Motion by:	Matthew Tootle	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

NEW BUSINESS

2024 Annual Major Unusual Incident Analysis was reviewed by Amanda Knotts. (PCBDD Annual Review March 2025). **No action needed.**

Approve Workflow Plan for County Auditor:

The Pickaway County Auditor's Office has requested an updated workflow plan, approved by Board action, which will be implemented to streamline their processes for payments.

Board Action #25-21 Approve Workflow Plan for County Auditor.

Motion by:	Jennifer Rainey-Agresti	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

Approve School-Age Services Calendar: Calendar for the school year 2025-2026.

Board Action #25-22 Approval of the School-Age Services Calendar for 2025-2026.

Motion by:	Matthew Tootle	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

SUPERINTENDENT'S REPORT

Department Updates

- Travis Dresbach shared federal advocacy updates and that SOCOG will have a provider table at the upcoming OACB Spring Conference.
- Aimee Roberts reviewed data from the Early Intervention Oversight Report.
- Amanda Knotts discussed PLAY Project updates.

El Service Coordination Oversight Report

Enrollment Status Report March 2025

February 2025 Community Report

March 2025 Advocacy Newsletter

Autism Summit Flyer

Michelle Gifford's Testimony – March 13th, 2025

- Michelle has been invited to participate in a keynote presentation at the OACB Spring Conference in May. She will be part of a panel of people who are Board members and receive formal Board services.

OTHER BUSINESS

Board members received via email the updated copy of the 2025 Board Member Reference Manual. Proclamation from the City of Circleville for Developmental Disabilities Awareness Month shared with Board members.

ADJOURNMENT

The meeting adjourned at 7:04 PM.

Minutes approved by Board Action #25-23 on April 24th, 2025

Signed by: Cara Layne 4/28/2025
 Board President or Presiding Officer Date

Signed by: [Signature] 4/28/2025
 Board Secretary Date

DocuSigned by: Marie Wilbanks 4/28/2025
 Superintendent Date

2025 Board Committees:

- Program/Personnel: *Jennifer Rainey-Agresti, Cara Layne, Jeannett Rhoads*
- Policy/Finance: *Beth Kim, Jeannett Rhoads, Matthew Tootle*
- Buildings & Grounds/Transportation: *LaDonna Edwards, Matthew Tootle, Michelle Gifford*
- Ethics Council: *Beth Kim, Cara Layne, Matthew Tootle*
- Sport Committee: *LaDonna Edwards, Jennifer Rainey-Agresti, Michelle Gifford*
- Reaching Beyond Gift Committee: *Cara Layne, Matthew Tootle, LaDonna Edwards, Amanda Fay*