

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR MEETING MINUTES
 May 23, 2024
 Pickaway County Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the regular May meeting of the Pickaway County Board of Developmental Disabilities to order at 6:01 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Beth Kim:	Present	Jeannett Rhoads:	Present
Cara Layne:	Excused	Matthew Tootle:	Present
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Mike Berhard, Michelle Gifford, Travis Dresbach, Amanda Knotts, Bryston McKnight, Aimee Roberts, Marie Wilbanks

POINT OF IMPACT: Mike Berhard, Independent Provider, was recognized for his outstanding support of six young men receiving services.

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular Meeting April 25, 2024.

Board Action #24-29 Approve Minutes of the Regular Meeting April 25, 2024.

Motion by:	Matthew Tootle	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #24-30 Approval to File Financial Report.

Motion by:	Jeannett Rhoades	Second by:	LaDonna Edwards
Discussion:		Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Board Action #24-31 Approval to File Voucher List for Vouchers since the last Board Meeting

Motion by:	Matthew Tootle	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

COMMITTEE REPORTS

Ethics Committee: Review for Chelsea Starkey approved.

Program and Personnel Committee: Committee met 5/21/2024 to discuss a proposal for human resource services through Consolidated Employer Services. PCBDD administrative team will explore additional options for HR services and will determine a possible process for payroll.

UNFINISHED BUSINESS

Approval of Board Policy Chapter Three:

The first reading of Board Policy Chapter Three: Service and Support Administration occurred on April 25, 2024. Edits were incorporated into the final draft.

Board Action #24-32 Approval of Board Policy Chapter Three: Service and Support Administration.

Motion by:	Beth Kim	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

Approval of PCBDD Continuity of Operations Plan (COOP) 2024:

The first reading of the PCBDD Continuity of Operations Plan (COOP) 2024 occurred on April 25, 2024. Edits were incorporated into the final draft.

Board Action #24-33 Approval of the PCBDD Continuity of Operations Plan (COOP) 2024.

Motion by:	Jennifer Rainey-Agresti	Second by:	Beth Kim
Discussion:		Vote:	Passed Unanimously

NEW BUSINESS

Replace PCBDD Human Rights Committee member:

SSA Anne Artise was serving as a Board-appointed member of the Human Rights Committee for 2024. Following her resignation in March, SSA Elieta Vedder was identified as a potential replacement. I am recommending that she be formally appointed to this position to maintain the required balance of staff to people and families served on this Committee.

Board Action #24-34 Approval to replace Anne Artise with Elieta Vedder as a Board-appointed member of the PCBDD Human Rights Committee.

Motion by:	Jennifer Rainey-Agresti	Second by:	LaDonna Edwards
Discussion:		Vote:	Passed Unanimously

Approval for a part-time advocacy position with the Southern Ohio Council of Governments (SOCOG):

PCBDD is continuing efforts with advocacy, including identifying a cohort of people served to participate in a formal advocacy group. This group will receive support guidance from SSA staff, and I would like to hire a part-time employee through SOCOG, for up to 15 hours per month, to assist with the coordination of this group. A position description is attached and was approved by SOCOG in May.

Board Action #24-35 Approval of a part-time advocacy position through SOCOG, up to 15 hours per month.

Motion by:	Matthew Tootle	Second by:	Beth Kim
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Discussion:	Approved with removal of 15 hour limit	Vote:	Passed Unanimously
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SUPERINTENDENT'S REPORT

- The Department Reports to the Board
- Community Monthly Report – April 2024
- Enrollment Status Report May 2024

OTHER BUSINESS

- Board Member Training – July 25th, 2024: agenda reviewed
- Preliminary Budget 2025 was discussed

ADJOURNMENT

The meeting adjourned at 6:48 PM.

Minutes approved by Board Action #24-36 on July 25, 2024.

DocuSigned by:

B088129013B541A
Board President or Presiding Officer

7/27/2024
Date

DocuSigned by:

AP4833A2080C119
Board Secretary

7/28/2024
Date

DocuSigned by:

6D603CAFC0A94E1...
Superintendent

7/27/2024
Date