PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REGULAR MEETING MINUTES

May 26, 2022

Pickaway County Board of Developmental Disabilities

200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:03 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Beth Kim:	Present	Jeannett Rhoads:	Present
Cara Layne:	Present	Matthew Tootle:	Present
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Travis Dresbach, Bryston McKnight, Amanda Knotts, Aimee Roberts, Marie Wilbanks, and Michael Pelcic.

POINT OF IMPACT: None

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular April 28, 2022 Meeting.

Board Action #22-23 Approve Minutes of the Regular April 28, 2022 Meeting

Motion by:	**Cara Layne**	**Second by:**	**Jennifer Rainey-Agresti**
Discussion:		**Vote:**	**Passed Unanimously**

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #22-24 Approval to File Financial Report.

Motion by:	**Matthew Tootle**	**Second by:**	**Cara Layne**
Discussion:		**Vote:**	**Passed Unanimously**

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Board Action #22-25 Approval to File Voucher List for Vouchers since last Board Meeting

Motion by:	**Jennifer Rainey-Agresti**	**Second by:**	**LaDonna Edwards**
Discussion:		**Vote:**	**Passed Unanimously**

COMMITTEE REPORTS

Ethics Committee: The Ethics Committee approved the direct service contracts involving payments to Anna Simpkins.

UNFINISHED BUSINESS

Personnel Policies, Chapter 5: The First reading of the Personnel Policies, Chapter 5 occurred on April 28, 2022, with no additional amendments.

Board Action #22-26 Approve Personnel Policies, Chapter 5, Section 5.5.1.

Motion by:	**Matthew Tootle**	**Second by:**	**Cara Layne**
Discussion:		**Vote:**	**Passed Unanimously**

Eligible Individual Policies, Chapter 4: The First reading of the Eligible Individual Policies, Chapter 4 occurred on April 28, 2022. The proposed amendments were incorporated into the policies.

Board Action #22-27 Approve Eligible Individual Policies, Chapter 4.

Motion by:	**Cara Layne**	**Second by:**	**Matthew Tootle**
Discussion:	**Motion with the following amendments:** • **4.3(C)(f) "changes in need for training".** • **4.3(D)(c)(i) add semicolon.** • **4.3(F) remove the (a) heading** • **4.7 change to the second paragraph "forms must indicate as such".** • **4.7 change third paragraph "Reference Chapter 3".**	**Vote:**	**Passed Unanimously**

NEW BUSINESS

Technology First Policy, Chapter 2.24: First reading of the Technology First Policy.

No Board Action is required.

Salary Ranges: The information used to determine the salary ranges is from the Ohio Association of County Boards' 2022 salary survey and the local school districts' contracts. With very few exceptions, the ranges remain the same. The proposed salary ranges result in one employee being paid less than the base wage. I request the Board accept the proposed salary ranges for 2022 and the wage rate for the employee who is below base wage given an appropriate raise.

Board Action #22-28 Approve salary ranges as proposed for 2022 and authorize the Superintendent to take action to raise the wages of any employee earning below or near the base wage.

Motion by:	**Jennifer Rainey-Agresti**	**Second by:**	**Beth Kim**
Discussion:		**Vote:**	**Passed Unanimously**

SUPERINTENDENT'S REPORT

- The Superintendent's Report to the Board (attached)
  - Travis Dresbach shared that the restroom at the Golden Coral in Chilicothe is not accessible. He is attempting to contact the owner regarding upgrades to comply with ADA.
  - Amanda Knotts shared a testimonial received from Melissa Pucket (included in the Board

meeting records). Additionally, Amanda is seeking a proposal from Ohio Parent Advocacy and Consulting, LLC for parent education.
    - Aimee Roberts reported that the Early Intervention Grant has increased for the next fiscal year. As a result she plans to hire a parttime service coordinator.
    - Answering a question, Aimee clarifidethe Battelle Developmental Inventory, Third Edition (BDI-3). The BDI-3 assesses the strengths and needs of children to determine eligibility for Early Intervention. This tool is one of two assessments approved by DODD.
    - Marie Wilbanks distributed the Spring 2022 Edition of BoardTalk. Additionally, she sought volunteers for the I Can Shine Swim Camp.
- Documents Included in the Board Packet and reviewed:
    - Community Monthly Report – April 2022
    - Enrollment Status Report May 2022
    - Inclusion Column Circleville Herald 5-10-2022
- Circleville Herald 5-24-22 distributed at the meeting

OTHER BUSINESS

- Strategic Planning - Discuss proposal from The Impact Group and Kessel Strategies. Mike was directed to request flexibility in the proposal from The Impact Group. He may use the Steering Committee for further discussion before making a recommendation.

ADJOURNMENT

The meeting adjourned at 7:44 PM.

Minutes approved by Board Action #22-29 on June 23, 2022.

Board President or Presiding Officer	6/23/22 Date
Board Secretary	7/28/22 Date
Michael Pelcia Superintendent	6/23/22 Date