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PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REGULAR MEETING MINUTES

August 22, 2024

Pickaway County Board of Developmental Disabilities

200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the regular August meeting of the Pickaway County Board of Developmental Disabilities to order at 6:02 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Beth Kim:	Excused	Jeannett Rhoads:	Present
Cara Layne:	Present	Matthew Tootle:	Present
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Kim Knowlton, Tonya Neff, Kathleen Carlson, Michelle Gifford, Travis Dresbach, Amanda Knotts, Bryston McKnight, Heather Foll Amanda Fay, Marie Wilbanks

POINT OF IMPACT:

- Allison Roberts, Kim Knowlton – direct support professionals: Kim Knowlton attended in person for Board recognition of exceptional service.

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular July 25, 2024 Meeting.

Board Action #24-42 Approve Minutes of the Regular July 25, 2024 Meeting

Motion by:	**Jennifer Rainey-Agresti**	**Second by:**	**Cara Layne**
Discussion:		**Vote:**	**Passed Unanimously**

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #24-43 Approval to File Financial Report.

Motion by:	**Cara Layne**	**Second by:**	**Jeannett Rhoads**
Discussion:		**Vote:**	**Passed Unanimously**

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Board Action #24-44 Approval to File Voucher List for Vouchers since the last Board Meeting

Motion by:	**Matthew Tootle**	**Second by:**	**LaDonna Edwards**
Discussion:		**Vote:**	**Passed Unanimously**

COMMITTEE REPORTS

Ethics Committee: NA

Reaching Beyond Grant: Grant for Michelle Gifford approved, Grant for Mak Eveland will be

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forwarded to Committee. Recommendations for collection policy and documentation of supporting documentation for reimbursement.

UNFINISHED BUSINESS:

Approval of PCBDD 2024 Description of Services (Updated):
The first reading of PCBDD 2024 Description of Services occurred on July 25, 2024. Edits were incorporated into the final draft, and language for Community Employment Transporation Funds was added.

Board Action #24-45 Approval of PCBDD 2024 Description of Services (Updated)

Motion by:	**Cara Layne**	**Second by:**	**LaDonna Edwards**
Discussion:		**Vote:**	**Passed Unanimously**

NEW BUSINESS: None

SUPERINTENDENT'S REPORT

- Department Reports for August 2024
  - Travis Dresbach shared additional information about new requirements for accessible medical equipment.
  - Amanda Knotts shared that Project SEARCH is successfully launched for the year.
- Advocate Avenue Newsletter August 2024
- Community Monthly Report – July 2024
  - Heather Foll gave an update on the successful completion of iCan Shine Swim.
- Enrollment Status Report August 2024
- Updated Strategic Plan Report
- Pieing for a Purpose article 8/5/2024
- Momentum Refresh data summary
- Finance Committee will plan to meet in September; Sports Committee will plan to meet in October.

OTHER BUSINESS: None

ADJOURNMENT

The meeting adjourned at 6:41 PM.

Minutes approved by Board Action #24-46 on September 26, 2024.

DocuSigned by:
Jeff Rawlins — 9/27/2024
B088139013B541A...
Board President or Presiding Officer — Date

Signed by:
Jeannett Rhoads — 9/27/2024
AB4932A2080C419...
Board Secretary — Date

DocuSigned by:
Marie Wilbanks — 9/27/2024
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Superintendent — Date