

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
 2021 Annual Organizational Meeting MINUTES  
 January 21, 2021  
 Pickaway County Board of Developmental Disabilities  
 200 East High Street, Circleville, OH 43113

**Public access is available online at:**

<https://us02web.zoom.us/j/82803062246?pwd=NWRqbFJaeWRuU2M3RU01V3h1R0RQQT09>  
 Meeting ID: 828 0306 2246, Passcode: 813129, Dial-in numbers: 646-558-8656 or 312-626-6799.

CALL TO ORDER: Jeff Rawlins, Vice President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:01 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Cara Layne:	Present	Jeannett Rhoads:	Present
Bill McGowan:	Present	Matthew Tootle:	Present
Jennifer Rainey:	Present		

INTRODUCE GUESTS:

ELECTION OF OFFICERS

Nominations

**President: Jeff Rawlins**

**Vice-President: Cara Layne**

**Secretary: Matthew Tootle**

Nomination of slate by: Jennifer Rainey

Seconded by: Bill McGowan

Motion to close nominations by: Bill McGowan

Seconded by: Cara Layne

**BOARD ACTION ORG 21-01**

Vote: Passed Unanimously

ESTABLISH THE DATE, TIME AND PLACE OF THE 2021 REGULAR BOARD MEETINGS:

- |                                     |   |
|-------------------------------------|---|
| <b>Thursday, February 25, 2021</b>  | <b>- Virtual Meeting</b>                    |
| <b>Thursday, March 25, 2021</b>     | <b>- Virtual Meeting</b>                    |
| <b>Thursday, April 22, 2021</b>     | <b>- Virtual Meeting</b>                    |
| <b>Thursday, May 27, 2021</b>       | <b>- Virtual Meeting</b>                    |
| <b>Thursday, June 24, 2021</b>      | <b>- Virtual Meeting</b>                    |
| <b>Thursday, July 22, 2021</b>      | <b>- Pickaway County Board of DD Office</b> |
| <b>Thursday, August 26, 2021</b>    | <b>- Pickaway County Board of DD Office</b> |
| <b>Thursday, September 23, 2021</b> | <b>- Pickaway County Board of DD Office</b> |
| <b>Thursday, October 28, 2021</b>   | <b>- Pickaway County Board of DD Office</b> |
| <b>Thursday, December 16, 2021</b>  | <b>- 5:00 PM, Location TBD</b>              |

**BOARD ACTION ORG 21-02 Approve the meeting schedule. All meetings to commence at 6:00 PM with Ethics Committee meeting at 5:55 PM. A cancelled board meeting may be rescheduled by the authority of the Board president or a special meeting called by the Board president. Board meeting locations or times may be changed contingent upon proper public notification.**

<b>Motion by:</b>	<b>Bill McGowan</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passes Unanimously</b>

**ADOPTION OF MISSION, VISION, and CORE VALUES STATEMENT**

**BOARD ACTION ORG 21-03 Adopt Mission, Vision, and Core Values Statement for 2021.**

<b>Motion by:</b>	<b>Matthew Tootle</b>	<b>Second by:</b>	<b>Cara Layne</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passes Unanimously</b>

**ADOPTION OF BOARD POLICIES**

This action is to adopt all existing policies for the 2021 calendar year with the understanding that any policy may be amended by board action at any regularly scheduled or special board meeting during the calendar year.

**BOARD ACTION ORG 21-04 Adopt all existing policies and board procedures effective immediately. Any policy or board procedure may be amended during the year with proper board action at a regular or special board meeting.**

<b>Motion by:</b>	<b>Bill McGowan</b>	<b>Second by:</b>	<b>Cara Layne</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passes Unanimously</b>

**ADOPTION OF DESCRIPTION OF SERVICES AND SUPPORTS**

**BOARD ACTION ORG 21-05 Adopt Description of Services and Supports 2021**

<b>Motion by:</b>	<b>Jennifer Rainey</b>	<b>Second by:</b>	<b>Bill McGowan</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passes Unanimously</b>

**APPROPRIATE THE NONFEDERAL SHARE OF THE MEDICAID EXPENDITURES**

**BOARD ACTION ORG 21-06**

**Appropriate \$1,500,000.00 for the nonfederal share of the Medicaid expenditures that the county board is required by sections 5126.059 and 5126.051 of the Ohio Revised Code. Furthermore, the payment of the nonfederal share represents an ongoing financial commitment of the county board.**

<b>Motion by:</b>	<b>Matthew Tootle</b>	<b>Second by:</b>	<b>Cara Layne</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passes Unanimously</b>

**ADOPTION OF TABLE OF ORGANIZATION AND APPROVAL OF POSITIONS**

**BOARD ACTION ORG 21-07**

**Motion to adopt the current table of organization, approve current positions for employment for 2021 calendar year, and authorize the superintendent to fill any vacated position. The superintendent may recommend to abolish any position,**

**propose a new position, or make significant changes to a position at any time if appropriate. Any recommendations require board action.**

<b>Motion by:</b>	<b>Cara Layne</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passes Unanimously</b>

ESTABLISHMENT OF BOARD COMMITTEES and/or COUNCILS

**BOARD COMMITTEES**

Program/Personnel: Jennifer Rainey, Jeff Rawlins, and Cara Layne  
 Policy/Finance: Jeff Rawlins, Jennifer Rainey, and Matthew Tootle  
 Buildings & Grounds/Transportation: LaDonna Edwards, Jeannett Rhoads, and Bill McGowan  
 Ethics Council: Matthew Tootle, Bill McGowan, and Cara Layne  
 Sport Committee: LaDonna Edwards, Jeannett Rhoads, and Matthew Tootle

**BOARD COUNCILS**

Behavior Support/Human Rights (Representatives on a shared-county committee):  
 Appointed by Superintendent: Michael Pelcic,  
**Greg Miller, Marie Wilbanks, Sarah Wilkins,  
 Michelle Gifford, and Bryston McKnight.**

Reaching Beyond Gift Committee                    **Board President, Cara Layne, Jennifer Rainey**  
 and Amanda Hall (Board employee in non-direct  
 service position appointed by superintendent)

BYC Housing Opportunities, Inc.                    **Board President** (non-voting member)  
 Others appointed by board when term ends or  
 vacancy occurs: **Ty Ankrom, Tad Grover, Larry  
 Justice, Randy Beach, Jessica Mullins, David  
 Fausnaugh, Tom Hill, Gwen Wolford and Jared  
 Konkle.**

**BOARD ACTION ORG 21-08 Approve board appointments to committees and councils.**

<b>Motion by:</b>	<b>Matthew Tootle</b>	<b>Second by:</b>	<b>Cara Layne</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passes Unanimously</b>

ONGOING FUNDRAISING AND SOLICITATION ACTIVITIES

The Pickaway County Board of Developmental Disabilities shall authorize ongoing fundraising and solicitation for Reaching Beyond accounts already established for the year 2021. Fundraising activity for additional categories shall require board approval. Specific fundraising events beyond established and ongoing activities require approval by the superintendent.

**BOARD ACTION ORG 21-09 Approve Ongoing Fundraising and Solicitation for Reaching Beyond Funds (Residential, General Gift, FAME, and FANS Network Funds). The superintendent may approve a fundraising event sponsored by an outside agency without board action. The superintendent may accept donations on behalf of the Board but has the authority to defer the acceptance of any donation pending board approval.**

