PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
2022 Annual Organizational Meeting MINUTES
January 20, 2022
Pickaway County Board of Developmental Disabilities
200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the Organizational meeting of the Pickaway County Board of Developmental Disabilities to order at 6:04 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Beth Kim:	Present	Jeannett Rhoads	Present
Cara Layne:	Present	Matthew Tootle:	Present
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: R.D. Brown, Barbara Corley, Travis Dresbach, Bryston McKnight, Amanda Knotts, Aimee Roberts, Amanda Hall, Marie Wilbanks, and Michael Pelcic.

POINT of IMPACT: R.D. Brown was recognized for outstanding service (See Outstanding Provider Spotlight – January 2022).

PRESENTATION: Barbara Corley reviewed the results of a Provider Survey. The results indicated that Direct Support Professionals (DSPs) are interested in soft skills training, networking with other DSPs, and technical assistance. The survey was very informative and provided direction for PCBDD to further support providers.

ELECTION OF OFFICERS

Nominations

President: Jeff Rawlins

Vice-President: Cara Layne

Secretary: Matthew Tootle

Nomination of slate by: Matthew Tootle

Seconded by: Cara Layne

Motion to close nominations by: Jeannett Rhoads

Seconded by: Jennifer Rainey-Agresti

BOARD ACTION ORG 22-01

Vote: Passed Unanimously

ESTABLISH THE DATE, TIME AND PLACE OF THE 2022 REGULAR BOARD MEETINGS:

Thursday, February 24, 2022 - PCBDD Administration Offices
Thursday, March 24, 2022 - PCBDD Administration Offices
Thursday, April 28, 2022 - PCBDD Administration Offices
Thursday, May 26, 2022 - PCBDD Administration Offices
Thursday, June 23, 2022 - PCBDD Administration Offices
Thursday, July 28, 2022 - PCBDD Administration Offices
Thursday, August 25, 2022 - PCBDD Administration Offices
Thursday, September 29, 2022 - PCBDD Administration Offices
Thursday, October 27, 2022 - PCBDD Administration Offices
Thursday, December 15, 2022 - 5:00 PM, to be determined

BOARD ACTION ORG 22-02 Approve the meeting schedule. All meetings are to commence at 6:00 PM with the Ethics Committee meeting at 5:55 PM. A canceled board meeting may be rescheduled by the authority of the Board president or a special meeting called by the Board president. Board meeting locations or times may be changed contingent upon proper public notification.

Motion by:	Jeannett Rhoads	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

ADOPTION OF MISSION, VISION, and CORE VALUES STATEMENT

BOARD ACTION ORG 22-03 Adopt Mission, Vision, and Core Values Statement for 2022.

Motion by:	Matthew Tootle	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

ADOPTION OF BOARD POLICIES

This action is to adopt all existing policies for the 2022 calendar year with the understanding that any policy may be amended by board action at any regularly scheduled or special board meeting during the calendar year.

BOARD ACTION ORG 22-04 Adopt all existing policies and board procedures effective immediately. Any policy or board procedure may be amended during the year with proper board action at a regular or special board meeting.

Motion by:	Matthew Tootle	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

ADOPTION OF DESCRIPTION OF SERVICES AND SUPPORTS

BOARD ACTION ORG 22-05 Adopt Description of Services and Supports 2022

Motion by:	Matthew Tootle	Second by:	Jeannett Rhoads
Discussion:	Adopting the grammatical corrections submitted by Jeff Rawwlins.	Vote:	Passed Unanimously

APPROPRIATE THE NONFEDERAL SHARE OF THE MEDICAID EXPENDITURES

BOARD ACTION ORG 22-06

Appropriate $1,500,000.00 for the nonfederal share of the Medicaid expenditures that the county board is required by sections 5126.059 and 5126.051 of the Ohio Revised Code. Furthermore, the payment of the nonfederal share represents an ongoing financial commitment of the county board.

Motion by:	**Jennifer Rainey-Agresti**	**Second by:**	**Cara Layne**
Discussion:		**Vote:**	**Passed Unanimously**

ADOPTION OF TABLE OF ORGANIZATION AND APPROVAL OF POSITIONS

BOARD ACTION ORG 22-07

Motion to adopt the current table of organization, approve current positions for employment for 2022 calendar year, and authorize the superintendent to fill any vacated position. The superintendent may recommend to abolish any position, propose a new position, or make significant changes to a position at any time if appropriate. Any recommendations require board action.

Motion by:	**Matthew Tootle**	**Second by:**	**Cara Layne**
Discussion:		**Vote:**	**Passed Unanimously**

ESTABLISHMENT OF BOARD COMMITTEES and/or COUNCILS

BOARD COMMITTEES

Program/Personnel: Jeff Rawlins, Jennifer Rainey-Agresti, and Cara Layne

Policy/Finance: Beth Kim, Jeannett Rhoads, and Jeff Rawlins

Buildings & Grounds/Transportation: Matthew Tootle, LaDonna Edwards, and Jeannett Rhoads

Ethics Council: Beth Kim, Cara Layne, and Matthew Tootle

Sport Committee: LaDonna Edwards, Jennifer Rainey-Agresti, and Matthew Tootle

BOARD COUNCILS

Behavior Support/Human Rights (Representatives on a shared-county committee): Appointed by Superintendent: Michael Pelcic, **Marie Wilbanks, Sarah Wilkins, Michelle Gifford, Morgan Ramey, and Anne Artise**.

Reaching Beyond Gift Committee — **Board President, Cara Layne, Jennifer Rainey-Agresti,** and Amanda Hall (Board employee in non-direct service position appointed by the superintendent)

BOARD ACTION ORG 20-08 Approve board appointments to committees and councils.

Motion by:	**Matthew Tootle**	**Second by:**	**Jennifer Rainey-Agresti**
Discussion:		**Vote:**	**Passed Unanimously**

ONGOING FUNDRAISING AND SOLICITATION ACTIVITIES

The Pickaway County Board of Developmental Disabilities shall authorize ongoing fundraising and solicitation for Reaching Beyond accounts already established for the year 2022. Fundraising activity for additional categories shall require board approval. Specific fundraising events beyond established and ongoing activities require approval by the superintendent or the superintendent-designated outreach committee.
BOARD ACTION ORG 20-09 Approve Ongoing Fundraising and Solicitation for Reaching Beyond Funds (Residential, General Gift, FAME, and FANS Network Funds). The superintendent may approve a fundraising event sponsored by an outside agency without board action. The superintendent may accept donations on behalf of the Board but has the authority to defer the acceptance of any donation pending board approval.

Motion by:	**Matthew Tootle**	**Second by:**	**Cara Layne**
Discussion:		**Vote:**	**Passed Unanimously**

ADJOURNMENT OF ORGANIZATIONAL MEETING

The meeting adjourned at 6:51 PM.

Minutes approved by Board Action #22-07 on February 24, 2022.

Board President or Presiding Officer — Date: 2/24/2022

Board Secretary — Date: 2/24/22

Superintendent — Date: 2/24/22