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PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

2024 Annual Organizational Meeting Agenda

January 18, 2024

Pickaway County Board of Developmental Disabilities

200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the organizational meeting of the Pickaway County Board of Developmental Disabilities to order at 6:03 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Beth Kim:	Excused	Jeannett Rhoads	Present
Cara Layne:	Present	Matthew Tootle:	Absent
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Kim Ball, Theresa Kelly, Kathleen Carlson, Travis Dresbach, Amanda Knotts, Bryston McKnight, Aimee Roberts, Amanda Fay, Marie Wilbanks

POINT of IMPACT:

Point of Impact: Independent providers Kim Ball and Theresa Kelly were recognized for their exceptional diligence and commitment to providing services to PCBDD enrollees.

ELECTION OF OFFICERS

Nominations

President: Jeff Rawlins

Vice-President: Cara Layne

Secretary: Jeannett Rhoads

Nomination of slate by: Jennifer Rainey-Agresti

Seconded by: LaDonna Edwards

Motion to close nominations by: Cara Layne

Seconded by: Jennifer Rainey-Agresti

BOARD ACTION ORG 24-01

Vote: Passed Unanimously

ESTABLISH THE DATE, TIME, AND PLACE OF THE 2024 REGULAR BOARD MEETINGS:

Thursday, February 22, 2024 - PCBDD Administration Offices
Thursday, March 21, 2024 - PCBDD Administration Offices
Thursday, April 25, 2024 - PCBDD Administration Offices
Thursday, May 23, 2024 - PCBDD Administration Offices

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Thursday, July 25, 2024 - PCBDD Administration Offices
Thursday, August 22, 2024 - PCBDD Administration Offices
Thursday, September 26, 2024 - PCBDD Administration Offices
Thursday, October 24, 2024 - PCBDD Administration Offices
Thursday, December 12, 2024 - 5:00 PM, to be determined

BOARD ACTION ORG 24-02 Approve the meeting schedule. All meetings will commence at 6:00 PM, with the Ethics Committee meeting at 5:55 PM. A canceled board meeting may be rescheduled by the authority of the Board president or a special meeting called by the Board president. Board meeting locations or times may be changed contingent upon proper public notification.

Motion by:	**Cara Layne**	**Second by:**	**Jeannett Rhoads**
Discussion:		**Vote:**	**Passed Unanimously**

ADOPTION OF THE MISSION, VISION, and 4 KEYS OF SERVICE.

BOARD ACTION ORG 24-03 Adopt the Mission, Vision, and 4 Keys of Service for 2024.

Motion by:	**Cara Layne**	**Second by:**	**Jennifer Rainey-Agresti**
Discussion:		**Vote:**	**Passed Unanimously**

ADOPTION OF BOARD POLICIES

This action is to adopt all existing policies for the 2024 calendar year with the understanding that any policy may be amended by board action at any regularly scheduled or special board meeting during the calendar year.

BOARD ACTION ORG 24-04 Adopt all existing policies and board procedures effective immediately. Any policy or board procedure may be amended during the year with proper board action at a regular or special board meeting.

Motion by:	**Jeannett Rhoads**	**Second by:**	**Cara Layne**
Discussion:		**Vote:**	**Passed Unanimously**

ADOPTION OF DESCRIPTION OF SERVICES AND SUPPORTS

BOARD ACTION ORG 24-05 Adopt Description of Services and Supports 2024

Motion by:	**Jennifer Rainey-Agresti**	**Second by:**	**Cara Layne**
Discussion:		**Vote:**	**Passed Unanimously**

APPROPRIATE THE NONFEDERAL SHARE OF THE MEDICAID EXPENDITURES

BOARD ACTION ORG 24-06

Appropriate $1,500,000.00 for the nonfederal share of the Medicaid expenditures as required of the county board in sections 5126.059 and 5126.051 of the Ohio Revised Code. Furthermore, the payment of the nonfederal share represents an ongoing financial commitment of the county board.

Motion by:	**Cara Layne**	**Second by:**	**LaDonna Edwards**
Discussion:		**Vote:**	**Passed Unanimously**

ADOPTION OF TABLE OF ORGANIZATION AND APPROVAL OF POSITIONS

BOARD ACTION ORG 24-07

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Motion to adopt the current table of organization, approve current positions for employment for the 2024 calendar year, and authorize the superintendent to fill any vacated position. The superintendent may recommend abolishing any position, proposing a new position, or making significant changes to a position at any time if appropriate. Any recommendations require board action.

Motion by:	**Jennifer Rainey-Agresti**	**Second by:**	**Jeannett Rhoads**
Discussion:	**Amend to add Tiffany Speakman to the TO**	**Vote:**	**Passed Unanimously**

ESTABLISHMENT OF BOARD COMMITTEES and/or COUNCILS

BOARD COMMITTEES

Program/Personnel: Jeff Rawlins, Jennifer Rainey-Agresti, Cara Layne
Policy/Finance: Beth Kim, Jeannett Rhoads, Jeff Rawlins
Buildings & Grounds/Transportation: Matthew Tootle, LaDonna Edwards, Jeannett Rhoads
Ethics Council: Beth Kim, Cara Layne, Matthew Tootle
Sport Committee: LaDonna Edwards, Jennifer Rainey-Agresti, Matthew Tootle

BOARD COUNCILS

Behavior Support/Human Rights (Representatives on a shared-county committee): **Amanda Knotts, Michelle Gifford, Morgan Ramey, and Anne Artise**.

Reaching Beyond Gift Committee **Board President,** Jennifer Rainey-Agresti, Cara Layne and Amanda Fay (Board employee in a non-direct service position appointed by the superintendent)

BOARD ACTION ORG 24-08 Approve board appointments to committees and councils.

Motion by:	**Cara Layne**	**Second by:**	**Jennifer Rainey-Agresti**
Discussion:		**Vote:**	**Passed Unanimously**

ONGOING FUNDRAISING AND SOLICITATION ACTIVITIES

The Pickaway County Board of Developmental Disabilities shall authorize ongoing fundraising and solicitation for Reaching Beyond accounts already established for 2024. Fundraising activity for additional categories shall require board approval. Specific fundraising events beyond established and ongoing activities require the superintendent or the superintendent-designated outreach committee approval.

BOARD ACTION ORG 24-09 Approve Ongoing Fundraising and Solicitation for Reaching Beyond Funds (Residential, General Gift, FAME, and FANS Network Funds). The superintendent may approve a fundraising event sponsored by an outside agency without board action. The superintendent may accept donations on behalf of the Board but has the authority to defer the acceptance of any donation pending board approval.

Motion by:	**Jeannett Rhoads**	**Second by:**	**LaDonna Edwards**
Discussion:		**Vote:**	**Passed Unanimously**

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ADJOURNMENT OF ORGANIZATIONAL MEETING

The meeting adjourned at 6:32 PM.

Minutes approved by Board Action #24-07 on February 22nd, 2024.

DocuSigned by:
Jeff Rawlins — 2/26/2024
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Board President or Presiding Officer — Date

DocuSigned by:
Jeannett Rhoads — 2/23/2024
AB4932A2080C419...
Board Secretary — Date

DocuSigned by:
Marie Wilbanks — 2/23/2024
6D603CAFC0A94E1...
Superintendent — Date