

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

**REGULAR MEETING MINUTES**

September 23, 2021

Pickaway County Board of Developmental Disabilities

200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jeff Rawlins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:08 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Cara Layne:	Present	Jeannett Rhoads:	Present
Bill McGowan:	Absent - Excused	Matthew Tootle:	Present
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Bryston McKnight, John Huffman, Travis Dresbach, Amanda Knotts, Amanda Hall, Marie Wilbanks, and Mike Pelcic.

POINT of IMPACT: Shannon Bumgarner (See Outstanding Provider Spotlight – Sept 2021).

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular August 26, 2021 Meeting.

**Board Action #21-45 Approve Minutes of the Regular August 26, 2021 Meeting**

<b>Motion by:</b>	<b>Cara Layne</b>	<b>Second by:</b>	<b>Jennifer Rainey-Agresti</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

**Board Action #21-46 Approval to File Financial Report.**

<b>Motion by:</b>	<b>Matthew Tootle</b>	<b>Second by:</b>	<b>Cara Layne</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

Approval Budget Action Requests:

**Board Action #21-47 Approve fund transfer of \$2,500,000 from 241.4025.5701 to community residential fund 242.0000.4901, and appropriate \$15,000 to utilities budget 241.4025.5481.**

<b>Motion by:</b>	<b>Jennifer Rainey-Agresti</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

**Board Action #21-48 Approval to File Voucher List for Vouchers since last Board Meeting**

<b>Motion by:</b>	<b>Cara Layne</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

COMMITTEE REPORTS

Ethics Committee: None

UNFINISHED BUSINESS; None

NEW BUSINESS

Home and Community-Based Services, Chapter 7: First reading of the Home and Community-Based Services policy. Recommendations for changes were received. The policy will be revised and presented at the next meeting.

Approve Superintendent Professional Development Plan:

Revision to OAC 5123:2-5-03, Superintendent Certification Standards, requires each superintendent to have a professional development plan. The county board shall review, update, and approve the superintendent's professional development plan at least once per year (attached: Superintendent Professional Development Plan – September 2020).

**Board Action #21-49 Approve the Superintendent Professional Development Plan.**

<b>Motion by:</b>	<b>Cara Layne</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

SUPERINTENDENT'S REPORT

- The Superintendent's Report to the Board (attached).
  - Travis Dresbach reported that the Stable Account limits have increased to \$15,000/year and a maximum of \$501,000. When Travis was questioned about what improvements he would like to see in the future, he responded with more inclusion and accessibility. He also wished people understood what it is like to have a disability and knew about PCBDD services when he was young.
  - John Huffman reported on the OhioHealth Berger Project SEARCH. Five students are participating. Intern rotations include surgery, environmental services, and a kiosk in the surgery waiting area. Future internships may expand to the Berger Health System Ambulatory Care Center and the Berger Health and Wellness Center.
  - Bryston McKnight updated the Board on the development of the statewide Ohio Individual Service Plan (OISP). As the new SSA Supervisor, Bryston is focusing on new SSAs, building a cohesive team, and building on their passions.
- Other documents included in the Board Packet and reviewed:
  - Community Monthly Report – August 2021
  - Enrollment Status Report September 2021
  - Provider Associations – Letter to Families
- Documents distributed at the meeting and reviewed:
  - Thank you cards and letters.
  - Pictures from the wheelchair swing ribbon-cutting ceremony.

OTHER BUSINESS

Bill McGowan's and Matthew Tootle's terms as Board members end this year. Bill expressed that

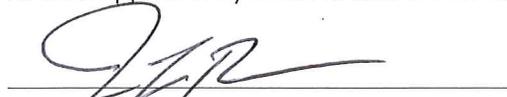
he is not interested in serving another term. Matthew Tootle is interested in serving. Mike Pelcic will meet with the County Commissioners to have Matt reappointed and start the search to fill a vacancy.

The Board watched an Open Future Learning video titled "A Day in the Life."

ADJOURNMENT

The meeting adjourned at 7:18 PM.

Minutes approved by Board Action #21-50 on October 28, 2021.

  
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Board President or Presiding Officer

12/16/21  
Date

  
\_\_\_\_\_  
Board Secretary

12/16/21  
Date

  
\_\_\_\_\_  
Superintendent

12/16/21  
Date